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Consent to Release Records

Issued under the Access and Privacy Code

BACKGROUND

The TSSA Access and Privacy Code (available on the TSSA website) allows members of the public to request records in TSSA's possession. Section 3.2(f) of the Code permits TSSA to refuse to release any record that "reveals confidential commercial, scientific, proprietary, technical, financial or labour relations information, if access to this information may result in undue loss or gain, prejudice a competitive position or interfere with contractual or other negotiations".

A member of the public (the "Requester") has requested the release of records submitted by you to TSSA which may fall under the above provision. If you provide your consent, TSSA will release the subject records to the Requester without further analysis of the records or their contents.

REQUESTOR INFORMATION

*Full Legal Name:	*Phone:
*Full Address:	
*Email	

REQUESTED RECORDS

*CRN #'s: _____ *(Design Owner Authorization Required)*

*PIPING #'s: _____ *(Building Owner Authorization Required)*

*ED/AD #'s: _____ *(Building Owner Authorization Required)*

AUTHORIZATION

I, having legal authority to bind the design owner or building owner (as applicable) in respect of the Requested Records identified above, hereby authorize TSSA to release such records to the Requester identified above, including to its employees, consultants, contractors and agents.

I agree to indemnify and hold harmless and absolutely and unconditionally release TSSA and its officers, directors and employees of and from any liability and any and all form of claim as might arise out of, result from, or in any way relate to the release of the Requested Records pursuant to this consent.

*Signature:	*Date:
*Printed Name:	*Phone:
*Title:	*Email:
*Company:	*Fax:
*Full Address:	